



Trustees Meeting Agenda

Thursday, June 16, 2016 - 10:00 AM to 12:00 PM
Hilton Orlando Bonnet Creek * Bonnet Creek Ballroom #10

Conference Call # 712/775-7031

Code: 423 341 344

Agenda Items	Lead	Folder Location
1. Call to order and Welcome of Judicial Guests	Edward Guedes	
2. Approval of Minutes of January 2016 Meeting	Jonathan Claussen	Section A
3. Treasurer's Report	Susan Rosenblatt	Section B
4. Review of Society's Conflict of Interest Policy	Mark A. Miller	Section B
5. Review of Long Range Committee Strategic Plan	Gwynne Young Tim Center	Section C
6. View from the Court (time ordered)	Chief Justice Labarga	
7. Committee Reports		
A. 2016 Dinner Wrap Up & 2017 Annual Dinner	Mark Miller	Section D
a. Speakers under consideration		
b. Sponsorships		
B. Acquisitions Committee Update		
a. Archiving of Files/FSU Law Students	Mark Miller	Section D
b. Securing documents from former Justices' relatives		
C. Membership Committee	Sean Desmond	Section E
a. Digital Media	Stephanie Varela	
b. Membership Recruitment		
D. Publications		
a. Publication Schedule of Volume III	Ed Guedes	
b. Magazine & newsletter	Stan Rosenblatt/Dan Hoffman	
E. Special Projects		
a. Justices Bio Project	Gary Lee Printy	Section E
b. Oral History Project	Mary Adkins	
c. Justice Perry's Retirement event	Gwynne Young/Mark Miller	
F. Nominating Committee Recommendation	John DeVault	Section F
a. 2016-17 Executive Committee		
b. New Trustees terms expiring 2018		
8. Election of New Officers	John DeVault	
9. Old Business		
10. New Business		
11. Adjourn by 12:00pm		

Additional Documents: List of Committee Assignments & Directory of Trustees Section F

**Florida Supreme Court Historical Society
Minutes for the Board of Trustees Meeting**

January 28, 2016 - Florida Supreme Court Building

Trustees in attendance

Kelly O'Keefe
Buddy Schulz
Ed Guedes
Jonathan F. Claussen
Susan Rosenblatt
Sylvia Walbolt
Alan Greer
Stephen Grimes
Major Harding
Ben Hill
Sandy D'Alemberte
Mary Adkins
Bob Butterworth
Tim Chinaris
Sean T. Desmond
Shaun Ertischek

Tom Hall
Scott Hawkins
Wayne Hogan
Jeff Kottkamp
John Mills
Daryl Parks
Gary Lee Printy
Mary R. Robinson
Stanley Rosenblatt
Renee Thompson
Daryl Trawick
Stephanie Varela
Gwynne Young
Stephen Zack
Leonard Gilbert

Attended by phone

Christian Searcy
Joe Lang
Jerry Gewirtz
Neal Sonnet
Barbara Wingo

Others in attendance

Chief Justice Jorge Labarga
Justice Barbara Pariente
Justice Peggy Quince
Justice Ricky Polston
Justice James Perry
Dan Hoffman,
Mark A. Miller, FSCHS
Neil Skene
Jan Scheff, FSCHS
Erik Robinson

President Kelly O'Keefe called the meeting to order at 9:32 am and welcomed members and judicial guests.

Justice Labarga gave an update on the State of the Court. He reported on construction involving the dome at the Supreme Court building and renovation of the Chief Justice's Office, including the refurbishment of the original terrazzo floors by the court staff. Additionally, he updated the Board on the additions to the rotunda of new tables and lighting.

Kelly thanked the Board for being so supportive in these and other endeavors during the past months.

Justice Pariente thanked the Board for their service and thanked everyone for their attendance at the meeting.

Approval of June 2015 Meeting Minutes – Jonathan Claussen, Secretary

The minutes from the previous Board meeting were approved by motion.

Treasurer's Report – Susan Rosenblatt, Treasurer

Susan reported that the Society timely filed its tax return. The Society had a positive year financially and because the society is not invested in equities, it has not been adversely impacted by any fluctuations in the stock market.

Susan reported that the assets of the Society have also increased. The balance sheet figures provided to the Board do not reflect increases for annual dinner sponsorship collections and dues receipts. There is an additional \$110,000 in income from those activities between the time the documents were printed and the time of the meeting. Susan also outlined the expenditures for some of the projects the Chief Justice explained.

Overall, the Society is in very good shape, financially. At the Board meeting during the Florida bar convention in June, those figures will be included in the financial statements, providing a better picture of the Society's financial status, however, the society is in good shape.

Annual Dinner Update – Kelly O'Keefe

Kelly thanked all of the trustees for reaching out to all of their contacts for sponsorships for the annual dinner. Sylvia Walbolt got the "outreach" process started, for the 2015 Annual dinner which resulted in a great job of acquiring sponsorships.

Kelly also reported that registration numbers had increased for the annual dinner this year with over 460 people indicating they will be attending. The numbers are increasing every year. Just two years ago in 2014 the Society was at 350 attendees.

A discussion about the location of the pre-dinner cocktail hour on the 6th floor took place, as construction at the University Center prevented the reception from being held on the patio like the previous year.

Kelly thanked Justice Harding, who will be giving comments at the Annual Dinner about Justice Shaw and his recent passing. Kelly also outlined some of the program for the Annual Dinner, including the guest speaker David Boies and the master of ceremonies, Judge Ed Scales.

Kelly thanked Steve Zack for his efforts in arranging for the guest speaker, David Boies. Steve Zack updated the group on the potential for Justice Breyer joining the Society for the 2017 annual dinner as the guest speaker. Mark Miller is sending an invitation to Justice Breyer for the 2017 dinner.

Archiving Project – Kelly O'Keefe

Kelly provided an update on the archiving project being done in conjunction with the FSU student organization.

The Society has been working with Eric Robinson, the archivist at the Supreme Court, to archive the justices' papers. As this is an expensive and time-consuming process, the Society enlisted the

help of Florida State University law students in this endeavor. Membership chair Sean Desmond helped in recruiting the law students.

A grant was provided to a Law School organization, the Women's Law Symposium, to assist with the project. A representative from the student organization that received the grant will be in attendance at the Annual Dinner. It was noted Justice Pariente's intern has been instrumental in working with this group and setting up the project.

Docent Project – Kelly O'Keefe

Kelly provided an update on the docent program at the Court. The Society has been working with Justice Perry and Pariente to move the program along. The Society would like to determine the number of students who are visiting the Court on a monthly and annual basis to determine how the program can be improved. Currently, the Society is working on updating the materials for the program. Justice Pariente commented on the materials being the same as they were 20 years ago and the need for updating. There was also comment about the name "docent", itself, sounding antiquated and perhaps coming up with a new name.

The goal by the next meeting is to have some of the new materials to show to the Board and to have a suggestion for a new name.

Justice Bio Project – Kelly O'Keefe

Kelly also gave an update on the Justice's bio project. Some of the updated bios were already on the website and Mark provided an update on the website.

Digital photos of the portraits of each of the early Justices have been taken and were added to the biographies on the website. The Society is looking for some assistance in this area as the person responsible for this, Dean Bunch, is having some health issues.

Kelly advised that the focus for 2016 would be on increasing awareness of the Society. Another goal for 2016 is to have commissioned by the Society published. Those who have read the book have been very impressed and hopefully by the annual dinner in 2017, the book, the History of the Florida Supreme Court Vol. III will be for sale.

Executive Director's Report - Mark Miller

Mark provided an update on the website which now includes some of the Justices' biographies. Information was compiled for each Justice including the length of time served, the date each was born, the date of death and other important information. Also included are links to videos of the passing of the gavel ceremonies.

Mark also reported the Society now has its own YouTube channel, and this is posted on the Website. Included on the YouTube channel are the merit retention video done previously, oral histories for the society, and past Annual Dinner videos.

Mark also mentioned that he was seeking ideas for additional content for the website from the Board of Trustees. He mentioned the possibility of a virtual tour of the Courthouse, which could be done using a smart device.

Publications Committee – Dan Hoffman, Stanley Rosenblatt, and Ed Guedes

Stanley Rosenblatt and Don Hoffman gave a brief update on the magazine and the positive reviews it received recently from people who had read it.

Daniel Hoffman also gave a report on the newsletter published midyear.

Ed Guedes reported on the status of the History of the Florida Supreme Court Volume III. Author Neil Skene was present to add to the discussion, as well. The book has been peer reviewed successfully, with much praise, and the committee is working with publisher Meredith Bass, to move publication along as quickly as possible. Neil has taken comments from the peer reviewers and used them to polish and tweak as he finalizes the book. The final polished version will be submitted February 4, 2016. The book will then be submitted to an in-house committee at the publishing house for formal approval. The release of the book should be in late 2016, so by the 2017 Annual Dinner, it should be available.

A contract amendment is needed, which is being recommended to the Board today. The amendment is for payment terms to confirm that amount stays the same, and to pay Neil the remainder due to him, understanding that he's still working with us through the publication process. Also, we want to change the time frame so that the agreement will continue through publication.

The amendment to the agreement with the author was approved by motion.

Acquisitions Committee – Thomas Hall

Members of the committee are working jointly to set up appointments to talk about the papers with the Justices, in order to make the acquisitions.

Justice Barkett donated all her papers to the Florida Supreme Court law library. Sandy D'Alemberte donated a desk and chair to the Society, which will soon be moved into the Supreme Court Building. They are in great shape, but it was recommended by an expert to take parts of the desk apart before moving it to the Supreme Court Library, and Sandy gave his permission to do so.

As we acquire more items in the future we'll need to store some things electronically and make it available to historians electronically. A lot of what current Justices are doing now is not on paper. The Long Range Planning Committee will have to think about that, as well as what, exactly, can be turned over. The Society needs to develop a policy in conjunction with the Justices. Ultimately it's each Justice's decision.

Membership Committee – Sean Desmond and Stephanie Varela

Sean Desmond reported there have been conference calls and some outreach to the Florida Bar Division of Young Lawyers, which was the genesis of the Law School archiving project. The

objective is to get some of the younger people involved and plugged into the Society. We want to make an effort to work with the Young Lawyers Board and the Leadership Academy of the Florida Bar, and the Law Student division, and ask them to agree to encourage their Board members to become members of the Society. Also, we want to make an effort for interaction with the voluntary Bar Associations. We expect to be asked and need to answer, “What do we offer, why would I want to join?”

Stephanie Varela reported she would be taking photographs throughout the day’s events, with the possibility of posting them using digital resources, if not live, shortly after the event. She stated the committee had not sought formal approval but hoped to discuss it at some point so that social media could be used as a digital resource. If approved, twitter is set to be used this evening, or the idea can be tabled and considered at a later date.

Concerns about the potential for misuse lead the issue to be tabled until the Board had more time to give the matter full consideration.

Oral Histories – Mary Adkins

Mary Adkins advised the Board that we will probably resume taking oral histories this year. The Committee, will also digitize existing oral history videos of retired Justices and conduct oral history interviews of Justices Bell and Cantero. There a couple of resigned Justices that have recorded interviews, as well.

Long Range Planning Committee Retreat – Gwynne Young and Sylvia Walbolt

Sylvia Walbolt reported that Gwynne Young had arranged for the Florida Bar to help the Society do an electronic survey of the Board and members, which will enable the Committee to move forward with a strategic planning session so that a report can be given in June on what our mission and long-range goals should be. She thanked Gwynne for arranging that and also thanked the Florida Bar for their help, which will be at no cost to the Society. Sylvia urged everyone to help by taking the survey. There will be a facilitator to keep the session moving forward. The Committee will then prepare a report that will be presented at the June 2016 meeting.

Special Projects – Retirement Dinners – Renee Thompson and Gwynne Young

Renee Thompson spoke to the Board on the planning of Retirement Dinners for the Justices, which was currently at a very organizational stage. The committee is trying to determine what the role of the various Bar Association groups would be in the planning and hosting of these events, and who the contacts are for these various groups. We want to personalize each dinner, so we want to have information about what each particular Justice is interested in and wants. Retirement dinners will be done locally, at a location each Justice chooses.

Nominating Committee – John DeVault and Sylvia Walbolt

The same process will be carried out for the nominating process as was carried out last year, with the exception that notice to the Bar News would be made earlier. The process worked well and the Society was able to add some great Trustees. Kelly O’Keefe stated she was nominating Dan Hoffman, as he’s been most instrumental in our publications and would make an outstanding Trustee.

There was a list of Trustees in the Board packet that indicates expiring terms. Kelly O'Keefe asked for those Board members to advise if they want to stay on the Board, or if they feel they would not have the time to continue serving.

New Business – Archiving Project

Kelly O'Keefe advised the Board of the archiving project that would soon commence. There were a number of applications from law student organizations who were interested in participating and the Women's Law Symposium was selected by a subcommittee of the Membership Committee. Kelly asked for approval for an additional grant of \$2500 to work with the next group of students on the archiving project or another appropriate project that would engage law students in the Society's activities.

The \$2500 grant was approved by motion.

Other

It was brought to the Board's attention that the legislature was taking up term limits and suggested that the Board call an executive committee meeting to determine whether or not the Society would want to take a position on the subject.

The meeting was adjourned at 11:04 am